# **Mission Statement**

The Torrance Police Department mission is to preserve public safety and quality of life within the City of Torrance, to respond effectively to the changing needs of the community, and to promote mutual respect between the Police Department and the people we serve.

# The City

Located in Los Angeles County's South Bay, Torrance borders the Pacific Ocean and beach communities to the west and the Palos Verdes peninsula to the south. Ideally situated near the 405 (San Diego) freeway and 20 minutes from the Los Angeles International Airport, Torrance occupies 21 square miles, including a beachfront and the Madrona Marsh, a fresh-water habitat. Torrance is within a 45-minute drive of many major Southern California attractions.

Incorporated in 1921 and chartered in 1947, Torrance has a population of nearly 147,000 and is the 12th largest city in California. Torrance is a full-service city with an annual budget in excess of \$200 million and a staff of over 1600 in 14 departments. The City has a council-manager form of government with an elected mayor and six council members.

The area enjoys a pleasant year-round climate with warm temperatures, gentle sea breezes and low humidity. The City boasts 46 parks and recreation amenities and six public libraries. The 502-seat James Armstrong Theatre in the Torrance Cultural Arts Center is an excellent venue for professional and local productions.

The community's population is culturally rich with an estimate of more than 80 languages spoken in local schools. Contributing to this diversity are such world-class international companies as Toyota Motor Sales U.S.A., American Honda Motor Company, Hi-Shear Corporation, Robinson Helicopter, Honeywell, Panasonic, and Virco Manufacturing, each of which call Torrance Home. Four major shopping centers are located in Torrance, including Del Amo Fashion Center, one of the largest shopping centers in the world.





# **CITY OF TORRANCE**

Human Resources Department Recruitment & Selection Division 3231 Torrance Boulevard Torrance California 90503

Jobline: (310) 618-2969
Office: (310) 618-2915
Fax: (310) 618-2995
E-mail: jobinfo@TorranceCA.Gov
Websites: www.TorranceCA.Gov
www.torranceca.gov/523.htm#

# **CITY OF TORRANCE**

# **Police Department**

# Invites Applications for POLICE OFFICER (ENTRY LEVEL) Job Code 12127301



www.TorranceCA.Gov

# POLICE OFFICER (ENTRY LEVEL) JOB CODE 12127301

# A PREMIER LAW ENFORCEMENT AGENCY IN A PREMIER CITY...

Start a **REWARDING** career with the Torrance Police Department where Officer care about their community. We invite you to **SERVE** in a **COMMUNITY** with **PRIDE** and **EXCELLENCE**!

During training, Torrance Police Officers are paid \$4,319/month plus the City contributes up to \$1020.96/month for family health care coverage and a one time uniform allowance of \$850.

Upon graduation, Police Officers are paid \$71,364/year and full benefits. For a comprehensive explanation of benefits, visit <a href="http://www.torranceca.gov/10032.htm">http://www.torranceca.gov/10032.htm</a>. Benefits can be found under Torrance Police Officers Association.

# **REQUIREMENTS**

- High School graduate or California GED;
- Valid California Driver's License;
- 21 years of age at the time of application;
- U.S. Citizen (or have filed application for citizenship)

In addition, you must qualify in a physical agility test, a thorough background investigation which will include job and personal references, arrest records, credit history, and use of controlled substances; medical and psychological evaluations; drug screening and a polygraph.

# **SPECIAL NOTES**

Find out more about the Torrance Police Department by visiting TPD website at <a href="http://www.torranceca.gov/TPD/97.htm">http://www.torranceca.gov/TPD/97.htm</a>.

For more information on the hiring process visit TPD website at http://www.torranceca.gov/2795.htm.

For information about becoming a California Peace Officer go to: <a href="http://www.post.ca.gov/candidate-information.aspx">http://www.post.ca.gov/candidate-information.aspx</a>.

Applicants with disabilities who require special testing arrangements must contact the Human Resources Department **prior** to the final filing date.

# **BENEFITS**

- The City offers a 3%@50 (CalPERS) plan which is funded through both employer and employee contribution. The employee contributes 9% on a pre-tax basis. This benefit may be subject to change based on recently adopted state legislation.
- Employees currently contribute 1.45% toward Medicare.
- The City pays up to \$1256.60/month for Family Health coverage. City paid Dental and Vision insurance.
   Flexible Benefit Plan provides tax-free options for medical, dental and child care expenses.
- City paid retiree stipend of \$332/month.
- Four/ten or three/twelve work week.
- Twelve paid holidays per year.
- Vacation/Personal leave of 132 hours per year after the first year increasing with service to 296 hour per year.
- 96 hours of Sick leave per year.
- Bilingual pay.
- Education Incentive Program—up to 16% above base salary.
- Premium pay for special assignments.
- Deferred Compensation plan with City contributions.
- Long-Term Income Protection plan for non-job related injury or illness.
- Employee Assistance Program.
- Employee Referral Incentive Program.

# **TO APPLY**

Interested candidates <u>must apply on-line</u> at <u>www.TorranceCA.Gov</u>. The application filing period begins, Tuesday, December 11, 2012 at 7:30 a.m. and closes when 300 applications have been received or Thursday, December 13, 2012 at 5:30 p.m., whichever comes first. All applications received will be invited to the written test. A letter with the date and time you are scheduled as well as the location of the test will be mailed after the closing date. Applications should be as thorough and complete as possible. The application will be used for the interview process if successful on the written test.

# **SELECTION PROCESS**

Candidates are required to take the California POST written test (weighted 70%). For candidates successful on the written test, an interview will be scheduled (weighted 30%).

To obtain a copy of the POST written test preparation guide go to: <a href="http://lib.post.ca.gov/Publications/">http://lib.post.ca.gov/Publications/</a>
poWrittenPracticeTest.pdf.

California POST T-score from other agencies may be submitted to the Human Resources Department. You must submit the T-score on agency letterhead before your scheduled written test. Applicants may not take the POST written test within 30 days of taking it with another agency. You may fax the T-score to 310-618-2995 or email to <a href="mailto:jobinfo@TorranceCA.Gov">jobinfo@TorranceCA.Gov</a>. If your score is a passing score with our agency, the written test will be waived and you will be invited to the interview . A letter with the date, time and location of the interview will be mailed two weeks before the interview dates.

Names of candidates successful in the interview process will be retained on an eligible list (a list for hire) for a period of four months.

Applicants may test for Police Officer only once in a twelve-month period.

# **TEST DATES**

Written Test Dates: **January 17, 2013** Interview Dates: **February 8 & 11, 2013** Physical Agility: **February 23, 2013** 



The provisions of this announcement do not constitute an expressed or implied contract and any provisions contained in this announcement may be modified or revoked without notice.

12/11/12-TO